



Town of Pincher Creek
OPERATIONS COMMITTEE
November 9, 2016
Council Chambers – Town Office

ATTENDANCE:

Councillors: L. Jackson, and W. Elliott

Staff: A. Roth, Director of Operations; J. Anderson, Operations
Administrative Assistant

1. CALL TO ORDER

Councilor Jackson called the second quarter meeting of the Operations Committee to order at 9:56am.

2. ADOPTION OF MINUTES

ELLIOTT:

That the Operations Committee for the Town of Pincher Creek approves the November 9, 2016 agenda as presented.

CARRIED OPS 2016-017

3. APPROVAL OF PAST MINUTES

ELLIOTT:

That Operations Committee for the Town of Pincher Creek approves the minutes of the previous meeting of Operations Committee on July 18, 2016.

CARRIED OPS 2016-018

4. BUSINESS ARISING FROM MINUTES

4.1 Reuse Fair Annual Cost and Review

JACKSON:

That Councilor Jackson, on behalf of the Operations Committee approach the Pincher Creek Mustangs Football club to propose their participation in the upcoming reuse fair as a possible fundraising opportunity.

CARRIED OPS 2016-019

4.2 Cemetery Common Practice and Bylaw Review

ELLIOTT:

That Operations Committee for the Town of Pincher Creek directs administration to forward a letter to Eden's Funeral home inquiring about their potential commitment to the installment of an ossuary system for the placement of uncollected cremains.

CARRIED OPS 2016-020

ELLIOTT:

That Operations Committee for the Town of Pincher Creek directs administration to investigate the price and practicality of installation of an ossuary system for the Fairview Cemetery and return the findings to the fourth quarter Operations Committee meeting.

CARRIED OPS 2016-021

4.3 Pedestrian Crossing at Traffic Circle

JACKSON:

That Operations Committee for the Town of Pincher Creek directs administration to circulate educational information on the laws and rules of pedestrian crossings in both the newsletter and on social media, and to include the associated penalties for non-compliance.

CARRID OPS 2016-022

5. NEW BUSINESS

5.1 Town of Taber Material Recovery Facility Feasibility Study

JACKSON:

That Operations Committee for the Town of Pincher Creek direct administration to arrange a meeting and recycling facility tour with Mr Gordon Prest Research and Planning assistant with the Town of Taber.

CARRIED OPS 2016-023

5.2 Handicap Parking at St. Michaels Church

ELLIOTT:

That Operations Committee for the Town of Pincher Creek direct administration to respond with a letter indicating that no additional handicapped parking will be permitted on the street but that a solution to add some to the adjacent parking lot may be permitted.

CARRIED OPS 2016-24

5.3 Snow Fence Request – East Ave.

ELLIOTT:

That Operations Committee for the Town of Pincher Creek direct administration respond to the resident with a letter explaining the snow fence situation and thanking them for their correspondence

CARRIED OPS 2016-25

JACKSON:

That Operations Committee for the Town of Pincher Creek direct operations to undertake a trial snow fence program where a portable Colorado snow fence be placed on skids and set for trial at East Ave and Broadview Street.

CARRIED OPS 2016-26

5.4 Schofield Sidewalk Complaint Letter

JACKSON:

That Operations Committee for the Town of Pincher Creek direct administration respond to the resident with a letter thanking them for their correspondence and explaining that all work undertaken was done in accordance with Town of Pincher Creek Policies.

CARRIED OPS 2016-27

5.5 Quarterly Report

JACKSON:

That Operations Committee for the Town of Pincher Creek accept the third quarter Operations Department report as information with thanks to the department.

CARRIED OPS 2016-028

6. OPEN DISCUSSION

- a. Brief discussion took place surrounding the success of the ops committee format and the appreciation of the Director of Operations for the committee platform to address incoming concerns.

7. NEXT MEETING

ELLIOTT:

That Operations Committee for the Town of Pincher Creek tentatively book the next meeting of the Operations Committee for January 12, 2017 at 8:30am in the Town Council Chambers at the Town Hall

CARRIED OPS 2016-029

8. ADJOURNMENT

JACKSON:

That the November 9, 2016 Meeting of the Operations Committee for the Town of Pincher Creek be adjourned at 11:43am.

CARRIED OPS 2016-030