

TERMS OF REFERENCE

Pincher Creek Transportation Committee

PURPOSE OF THE COMMITTEE:

The Pincher Creek Transportation Committee shall study and provide advice to the Town of Pincher Creek regarding matters related to:

- Facilitation of the success factor identified in the 2014 Strategic plan to provide transportation in and around the community
- Development of a Transportation Action Plan
- Identification of transportation trends / needs within the Town of Pincher Creek
- Federal / Provincial transportation grants

Specifically, the committee will:

- Research the options and needs of the Community for a public transportation system
- Facilitate the development and implementation of a public transportation system by 2017
- Receive and consider transportation information from the public
- Consult with business owners/operators regarding public transportation issues
- Provide regular reports to the Town Council regarding the progress of the committee

MEMBERSHIP:

The Committee shall be composed of up to 2 voting members. Composition shall be as follows:

Town of Pincher Creek – Two (2) Councillors

Municipal District of Pincher Creek No. 9 – one (1) future advisory member

A member of the Committee will be disqualified to serve on the committee if they:

- Cease to be a resident of Pincher Creek
- Are absent for three (3) meetings unless absences are authorized by the Town of Pincher Creek
- Send written notice of resignation to the Town of Pincher Creek

TERM OF THE COMMITTEE:

- Three (3) years (April 2014 to April 2017) or until such time as the purpose of the committee has been fulfilled
- The committee shall serve at the pleasure of Council and may be dissolved at any time with the agreement of the Town of Pincher Creek or by committee resignation or recommendation.
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CONDUCT OF MEETING:

- Meetings will be conducted in accordance with Bylaw 1596-13A

AUTHORITY OF THE COMMITTEE:

- The committee shall act in an advisory capacity to the Town Council and shall not have the power to direct Town consultants or enter into any agreements.

FINANCIAL:

- The Committee may not incur any expenses unless authorized by the Town of Pincher Creek.